

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 203
Jefferson, WI 53549
***REVISED 04-07-2017**

Date: Monday, April 10, 2017
Time: 9:30 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve
Payne, Laura
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for March 6, 2017 and March 21, 2017
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Pohlmann Park Silo
9. ***Discussion and Possible Action on the Proposed Koshkonong Road Project Adjacent to Jefferson County Indian Mounds and Trail Park**
10. Discussion and Possible Action on Request to Donate a Granite Bench to Carnes Park
11. Discussion and Possible Action on entering into a Lease with the WIDNR for Management of the Palmyra Environmental Learning Center
12. Discussion and Possible Action on Garman Sign Planning and Purchase for the Garman Nature Preserve
13. Discussion and Possible Action on Food Truck Sales in County Parks
14. Discussion and Possible Action on Flood Mitigation Properties
15. Discussion and Possible Action on Historic Sites Preservation Council
16. Discussion on Canoecopia
17. Discussion on the Interurban Trail Project
18. Discussion on Event Planning for the Grand Opening of the Rock River Trail
19. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
20. Review of Financial Statements (January 2017) and Department Update – Parks Department
21. Adjourn

Next scheduled meetings: May 1, 2017
June 5, 2017
July 3, 2017
August 7, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Minutes
 Jefferson County
 Jefferson County Courthouse
 311 S. Center Avenue, Room 202
 Jefferson, WI 53549

Date: Monday, March 6, 2017

Time: 9:30 a.m.

Committee members: Foelker, Matt
 Kelly, Mike
 Nass, Steve
 Payne, Laura
 Tietz, Augie

1. Call to order

Tietz called the meeting to order at 9:32am

2. Roll call (establish a quorum)

Present: Tietz, Nass, Kelly, Payne

Absent: Foelker

Others: Nehmer, Nimm, Hutter, Wiesmann, Wehmeier

3. Certification of compliance with the Open Meetings Law

Meeting was posted according to law.

4. Approval of the agenda

Agenda approved as written.

5. Approval of Park Committee minutes for February 6, 2017

Kelly motioned to approve the minutes. Payne seconded. Motion carries on a 4/0 voice vote.

6. Communications

No communications.

7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

No Public Comment.

8. Discussion and Possible Action on Altpeter Park – Town Supervisor, Randall Burdick

Nehmer – town supervisor Burdick contacted the Parks department last week stating that the town of Sumner was interested in ownership of Altpeter Park. The Park and Recreation Open Space Plan calls for smaller parks to transfer to townships. The town of Sumner Clerk notes that the call to transfer the property was not approved. No discussion, no action.

9. Discussion and Possible Action on the installation of a controlled dusk to dawn gate at Carnes East and ownership of Jones Lane as it pertains to the Town of Jefferson

Wiesmann – Ward drafted the resolution for the Town of Jefferson for 3/6/17. The resolution will be approved at another meeting and the process of vacating the right-of-way would be in approximately one month later.

10. Discussion and Possible Action on entering into a Lease with the WIDNR for Management of the Palmyra Environmental Learning Center

Nehmer – meeting set up for Parks Committee to tour on 3/21 leaving courthouse at 8:45am.

Tietz – what are the expectations of WIDNR?

Fuller – would like to join the tour

11. Discussion and Possible Action on Garman Sign Planning and Purchase

Nehmer – Master Plan calls for interpretative signage (mounds, trails, vegetation, kiosk, etc.). Currently, educational sessions are held at the preserve and signage is encouraged. Landesign has submitted a proposal for a sign plan @

\$1,700. Private funding is in place for the plan and signage.

12. Discussion and Possible Action on Flood Mitigation Properties

Nehmer – Park Staff toured Blackhawk Island. Blackhawk Island and Lamp Road are the most heavily populated area. There are also FMP's spread throughout the County with five more acquisitions scheduled. A call was placed with concerns about people trespassing on private property. In addition, private property is being stored on FMP's, people are parking on them, driving through them, using at ATV tracks, marking as Private Property, throwing brush and trash onto the parcels. Property management is a challenge with current staffing and funding. Parcels do make nice places to picnic and fish. Staff is recommending that the committee, Corporate Counsel and County Administrator tour and then provide staff with guidance on how to manage the properties. Enforcement of management rules will be a challenge.

Wiesmann – observed a large number people and boats along Blackhawk Island Road. Use warrants a plan.

Kelly – questioned the interest/involvement the Town of Sumner. Kelly also suggested the placement of a donation box at the wharf.

Tietz – questioned ownership.

Kelly – questioned if a “club” would help with management and support of the properties.

Tour of Blackhawk Island and/or other Flood Mitigation Properties scheduled for: Wednesday, March 15 @ 8am
Land Info to print large scale map(s) for tour.

13. Discussion and Possible Action on Historic Sites Preservation Council

Nehmer – Parks Committee representative shall be appointed to the Historic Sites Preservation Council.

Ward – will review ordinance for appointment procedure. Appointment by County Board Chair.

14. Discussion on Canoecopia

Canoecopia is this coming weekend. Still searching for volunteers to work Sunday.

15. Discussion on the Interurban Trail Project

Tietz – working hard on testing of the piers. Quirk Foundation is holding onto our grant request (\$100,000) for later review. Trailhead plans are finalized and trailhead should be in place soon.

Nehmer – WeEnergies does not allow donor recognition in the WE corridor.

16. Discussion on Event Planning for the Grand Opening of the Rock River Trail

Wiesmann – distributed flyer for event. There will be food, music, information booths.

17. Discussion on Glacial Heritage Area (GHA) –Friends of GHA

Fuller – most recent meeting was cancelled. Next meeting scheduled for week of 3/13/17.

18. Review of Financial Statements (December 2016) and Department Update – Parks Department

Nehmer – working on purchase of a truck and lawnmower.

19. Adjourn

Nass motioned to adjourn at 10:37am. Payne seconded. Motion passes on a 5/0 voice vote.

Respectfully Submitted,

Mary S. Nimm, Program Assistant

Parks Committee Minutes
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

#5

Date: Tuesday, March 21, 2017

Time: 8:45 a.m. – 11:18am

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve
Payne, Laura
Tietz, Augie

1. **Call to order**

Tietz called the meeting to order at 8:45am.

2. **Roll call (establish a quorum)**

Present: Tietz, Foelker, Nass

Absent: Payne, Kelly

Others Present: Nehmer, Wiesmann, Nimm, Ward, Frankie Fuller

3. **Certification of compliance with the Open Meetings Law**

Meeting was posted according to law.

4. **Approval of the agenda**

Agenda approved as written.

5. **Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment.

6. **Tour Palmyra Environmental Education Center, W687 Carlin Trail, Palmyra, WI**

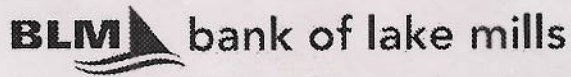
The group met with the Milwaukee Public Schools Department of Recreation and Community Services to tour the Palmyra Environmental Education Center.

7. **Adjourn**

Nass motioned to adjourn at 11:18am. Foelker seconded. Motion passes on a 3/0 vote.

Respectfully Submitted,

Mary S. Nimm, Program Assistant



Cashier's Check

005330

Date: 030817

Branch: 0001

VOID AFTER 90 DAYS

REMITTER FRIENDS OF KORTH PARK INC

PAY TO THE ORDER OF

EXACTLY **640 AND 12/100 DOLLARS

\$640.12

Jefferson County, WI Parks Department
c/o Joe Nehmer
~~310 South Court St~~ 311 South Center Ave
Jefferson Wi 53549

To be used to service projects within Korth Park

Debra D. Jardine
Patsy J. Hagel



⑈0000005330⑈ ⑆075903174⑆ 218691⑈

DOCUMENT IS PRINTED ON CHEMICAL REACTIVE PAPER

HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT

Mullen's to shake it up this spring



EMILY WALSH/Daily Times

s spring. At top, the historic sign of Mullen's will be restored and director of the Mullen's documentary, captures foot-plans to friends Tori and Greg Wagner during the building's

Mullen's documentary

ategist for his company scribed the return to his part of a passion proj- ys wanted to tell a sto- llen's, and with the rest seemed like the best o do so. This is pretty a volition."

Miller made his first trip back over the weekend to film some of the renovations at Mullen's, which the new operators and future owners of the dairy bar, Adam, Josh and Matt Keepman, have been working on for several months.

(Continued on back, col. 3)

eyes floods, fishing, more

#6

BY STEVE SHARP
steves@wdtimes.com

JEFFERSON — The Jefferson County Parks Committee dealt with a number of issues Monday that its chairman called in several cases, "exploratory" in their nature, but the panel also made some solid decisions on other matters during a busy agenda.

The committee met Monday morning and addressed ongoing flood mitigation efforts on Blackhawk Island.

Parks Committee Chairman Augie Tietz said the committee is considering the possible installation of one or more additional fishing piers on the land it has acquired over the years on the island as part of its removal of homes that were prone to flooding.

Tietz said the installation of a handicapped fishing pier on the island has been a success, with both handicapped and non-handicapped people using it. He said the parks committee plans to tour the island soon to see the condition it is in, because there is apparently a fair amount of debris on the island from the days when people used to live there in greater numbers. Tietz also said he anticipates there may be some resistance from current residents to additional public piers on the island. It is estimated the county has acquired 50 percent of the properties that have existed there.

"Flood mitigation has been a big issue on Blackhawk Island," Tietz said of the years over which the county has worked to acquire property in that area.

A firm has been hired by the county to determine the viability of using current bridge piers on the Rock River for the Interurban Bike Trail project. When complete, the trail will link Watertown with the Milwaukee lakefront. Tietz said a pedestrian bridge design plan will soon be in the works and the parks committee hopes to have a bridge in place over the river by the end of 2017.

The committee considered the concept that the county may have an opportunity to manage the Wisconsin Department of Natural Resources' Environmental Learning Center in Palmyra. Members

(Continued on back, col. 1)



Quick bite

Temperatures ranged in the 50s Monday afternoon, where flocks would gather for lunch on shore. Two-year-old Ava Thomasello snacks and chats with ducks at Fannie P. Lewis Park.

EMILY WALSH/Daily Times

Fond du Lac, and Washington counties.

Dodge County Highway Committee member Jeff Berres of Watertown said the practice should be spelled out. Berres back in November said it would be difficult to say to deny the

Now the five-home trucks in the highway department's fleet are marked on the driver and passenger side of the vehicle.

The new policy includes a minimum of two logos being displayed predominately on the driver and passenger's side door.

Floods, fishing —

(Continued from page 1)

of the committee will be going down to the center to tour it soon, but noted its members have concerns about county resources and funds to actually manage the facility.

The committee is seeking appropriate county representatives to staff the last few shifts of Madison's CanoeCopia event this coming weekend at the Alliant Energy Center. The CanoeCopia event is the largest of its kind in the world, catering to canoe enthusiasts and kayakers.

"We are looking for volunteers to staff it," he said, adding they need persons for two, four-hour shifts on Sunday.

The county is also looking for-

ward to the grand opening of the Rock River National Water Trail June 3. A canoe and kayak event is planned for that day and will run from Kaul Park near County Highway CW to Kanow Park.

"We'd begin June 3 at 9 a.m. and paddle to Kanow Park," Tietz said, adding anyone interested may participate. "We will have vehicles at Kanow Park to transport people back to their vehicles at Kaul Park. There will also be a food truck at Kanow. It's five and a half miles from Kaul to Kanow and the trip is estimated to take 2-3 hours."

For more information on the trip, see the park's website or contact the parks department office at 920-674-7260.

Markets

Dow Jones

The Dow Jones Industrials were up 3.82 at 9:30 a.m. today at 20,958.16. The Transportation Index was 9,405.11, down 15.17 and the Utility Index was 695.76, down 0.73. The market closed Monday at 20,954.34. London spot gold was \$1,218.80, down \$6.70 and silver was \$17.53, down \$.24.

30 Dow Jones Industrials

Alcoa	36.26	-0.67
Apple	139.78	+0.44
American Express	79.81	+0.31
Boeing Co.	182.21	+1.28
Bank of America	25.24	-0.01
Caterpillar	95.50	-0.16
Cisco Systems	34.23	+0.04
Chevron	112.98	-0.19
DuPont	79.50	-0.30
Disney	110.47	-0.20
General Electric	29.90	-0.10
Home Depot	146.58	+0.34
Hewlett-Packard	17.34	+0.04
IBM	181.02	+0.55
Intel Corp.	35.63	+0.06
Johnson & Johnson	123.46	-0.24
J.P. Morgan	91.79	-0.13
Coca Cola	42.19	+0.01
McDonald's	127.94	-0.09
3M Co.	188.87	-0.03
Merck	65.94	-0.53
Microsoft Corp.	64.50	+0.23
Pfizer Inc.	33.96	-0.38
Procter & Gamble	90.33	-0.04
Travelers	122.04	-0.27
Utd. Technologies	112.21	+0.55
UnitedHealth	168.74	+0.04
Verizon	49.89	-0.13
Walmart	70.14	+0.26
Exxon Mobil	82.31	-0.51

Stocks of local interest

Assoc. Bank Corp.	25.42	+0.02
Bank of Montreal	77.24	+0.20
John Deere	110.90	+0.06
Eaton Corp.	71.91	+0.07
Illinois Tool Works	134.21	+0.07

Johnson Controls	41.87	+0.11
Kohl's	39.58	+0.18
Seneca	36.70	-0.40
SPX Corp.	26.32	-0.04
Tel. Data Systems	25.51	-0.27
Target	55.82	-0.28
Wis. Energy Corp.	59.18	+0.04

Milwaukee livestock

REESEVILLE — Monday's Milwaukee Stockyards report:

Cows: Premium no-roll cows-white cows 58-66; high-yielding cutters and utility 48-57; cutters 38-47; canners and shells up to 35.

Holstein steers: high choice and prime Holstein steers 1,400-1,600 pounds 85-89, packages above; choice Holstein steers 76-84; select steers 65-75; unfinished Holstein steers up to 65.

Beef cattle: prime Angus beef 1,200-1,500 pounds 118-121; choice steers and heifers 114-117; select beef steers and heifers 100-110.

Bulls: premium beef bulls 1,600-2,050 pounds 80-90; common to good bulls 70-80.

Replacement calves: premium bulls 90-120 pounds 90-125; common to good bulls 80-120 pounds 65-90. Premium heifers: up to 250; common to good heifers 100-200; boning calves up to 25.

Today's estimated receipts: 625 cattle and 50 calves.

United Cooperative Johnson Creek

Local cash grain bids — closing Monday.

March New Crop	
#2 shell corn	3.34 bu. 3.58 bu.
#1 soybeans	9.60 bu. 9.52 bu.
Winter wheat	3.82 bu. 4.03 bu.

insurance under the new Republican plan to those under the existing health law that Republicans have long derided as "Obamacare."

"What Obamacare did was make insurance affordable, but care impossible to actually afford," Mulvaney said on NBC's "Today Show." "The deductibles were simply too high. So people could say they have coverage but they couldn't actually get the medical care they needed when they get sick."

Obamacare plans did typically come with high deductibles, but the law also provided cost-sharing subsidies to people with modest incomes. Those subsidies will be eliminated under the Republican plan, and it's unclear how high the deductibles would be under the new approach.

Mulvaney said that while the nonpartisan Congressional Budget Office hasn't yet determined the cost of the new health care bill, it will bring "tremendous long-term savings" by giving states more control over Medicaid, the joint federal-state program for low income Americans.

The Republican legislation would limit future federal funding for Medicaid, which covers low-income people, about 1 in 5 Americans. And it would loosen rules that former President Barack Obama's law imposed for health plans directly purchased by individuals, while also scaling back insurance subsidies.

Republicans say their solutions would make Medicaid more cost-efficient without punishing the poor and disabled, while spurring private insurers to offer attractive products for the estimated 20 mil-

insured, shifting costs to states and hospital systems that act as providers of last resort. Individual policy holders might be able to find low-premium plans, only to be exposed to higher deductibles and copayments.

House Democratic Leader Nancy Pelosi said today that



Budget Director Mick Mulvaney speaks at a daily press briefing at the White House last week. Republican leaders embarked on a similar day to try to sell their new health care law to lawmakers and the public, absent some assurance many Americans will be covered.

Republicans are underestimating the high costs of health care for people living with pre-existing medical conditions. Pelosi told "CBS This Morning" coverage of people with pre-existing conditions can't be done easily and without ensuring healthy people also buy into insurance pools.

There are no easy answers, said Dan Mendelson, CEO of the consulting firm Avalere

City native returns for

(Continued from page 1)

The documentarian, who now lives in Kansas City, Missouri, said he plans on returning in the coming weeks for some additional interviews as well as for the grand reopening in the spring.

Once he's done filming and editing the picture, Miller said he plans to premiere it at Towne Cinema sometime during the summer.

Miller said he is hoping to make the documentary feature length (about 45 minutes) for a potential broadcast on PBS, where he formerly worked for 10 years. He added that he may show it at one or more film festivals as well.

Since Miller is making the documentary by his own accord, and its expense is all out of pocket, he said he will likely

turn to Kickstarter or some other crowdfunding source to fund it.

In the meantime, Miller has set up the domain mullens-movie.com to collect the email addresses of those interested in the documentary. Those who enter their email on the site will receive updates about the progress of Kickstarter and the movie.

Miller said he's already learned new things in his interview with the dairy bar's former owner Bill Mullen.

"I did not know the breadth of history that the Mullen's was here for," Miller said. "There are a lot of little things in there that are ingrained in Watertown, that people know. I feel it's important to have something cemented in so it's there for time, and I know how to do that through video."

WLIA Poster Contest

Glacial Heritage Area: Recreational Opportunities Map

Author: Brauna Hartzell

Agency: Mead & Hunt, Inc.





Building Envelope Consulting
BIM Consulting
Structural Engineering
Forensic Engineering

ZS LLC
10501 W. Research Drive
Milwaukee, WI 53226

Phone 414.727.5000
Fax 414.727.6666
Web zslc-us.com

August 29, 2016

Mr. Brian M. Udovich, P.E.
Highway Operations Manager
Jefferson County Highway Department
1425 South Wisconsin Drive
Jefferson, WI 53549

**RE: Structural Inspection of the
 Pohlmann Park Silo
 N4809 Duck Creek Road
 Helenville, WI 53137**

Dear Mr. Udovich:

Per your request, ZS LLC (ZS) has prepared the following report summarizing our observations and recommendations pertaining to the structural inspection of the silo located at N4809 Duck Creek Road, Helenville, Wisconsin. The purpose and scope of the investigation is to examine the silo and provide recommendations for structural repair.

OBSERVATIONS/RECOMMENDATIONS

The Pohlmann Park silo is constructed from split face concrete block and has a diameter of approximately 10 feet and a height of 20 feet (Photo 1). The original silo roof no longer exists and the top of the silo is covered with a thin masonry cap with a rectangular opening (Photo 2). On the west elevation of the silo, a 2 foot wide section of plywood covers a vertical opening that terminates 2 block courses below the cap. The base of the silo is surrounded by stone. On August 23, 2016, a site visit was performed to document the condition of the silo structure. The silo was observed from both grade level and a boom lift. Specific observations and recommendations are as follows:

- The brick below the cap is cracked at multiple locations and there are missing sections of both brick and concrete block (Photos 2 and 3). The loose/spalled brick presents a falling debris hazard and should be removed.
- Step cracking exists at two locations below the cap. The first step crack is located at the Southeast elevation (Photo 4) and the second step crack is located at the West elevation above the plywood closure (Photo 5). These areas should be tuckpointed and cracked block should be replaced.
- The silo cap is deteriorated and the rectangular opening is accelerating the deterioration of the interior of the silo and permitting birds/bats/insects to nest within (Photo 2). The existing cap should be demolished and replaced with a new solid precast cap.
- The 2 foot wide, full-height opening at the west elevation is also accelerating the deterioration of the interior of the silo and permitting birds/bats/insects to nest within (Photo 1). It is recommended that this opening be permanently sealed with concrete block and an access door be installed at the bottom. Vents with screens should be installed at the base of the silo and below the cap to permit venting and reduce deterioration resulting from internal condensation (i.e. corrosion and freeze/thaw).

Mr. Brian Udovich
 Structural Inspection of the Pohlmann Park Silo
 August 30, 2016
 Page 2

We estimate a cost of \$27,800 to perform the recommended repairs (excluding A/E fees). A breakdown of the various costs can be found in Figure 1. We recommend these repairs be made within the three years and that any loose brick at the chimney cap should be removed immediately.

POHLMANN PARK SILO REPAIR ESTIMATE					
Task No.	Work Task Description	TOTAL QTY	Unit	Unit Cost	Estimated Cost
G1	MOBILIZATION AND GENERAL CONDITIONS	1	L.S.	\$ 2,500.00	\$ 2,500.00
G2	SCAFFOLDING	1	L.S.	\$ 3,000.00	\$ 3,000.00
1	DEMOLISH EXISTING SILO CAP	1	L.S.	\$ 2,000.00	\$ 2,000.00
2	TUCKPOINTING; PERFORM GRINDING AND TUCKPOINTING AT ALL STEP CRACK LOCATIONS.	20	L.F.	\$ 10.00	\$ 200.00
3	VERTICAL AND STEP CRACK REPAIR: REMOVE DAMAGED/DISPLACED CONCRETE BLOCK UNITS FROM AREA AND REPLACE IN-KIND. TUCKPOINT VERTICAL OR STEP CRACKS.	15	L.F.	\$ 100.00	\$ 1,500.00
4	INSTALL NEW PRECAST CONCRETE SILO CAP WITH DOWELS TO EXISTING WALLS.	1	L.S.	\$ 5,000.00	\$ 5,000.00
5	REMOVE PLYWOOD AT VERTICAL OPENING AND INFILL WITH CONCRETE BLOCK AND ACCESS DOOR. INSTALL VENTS AT BASE AND TOP OF SILO.	1	L.S.	\$ 7,500.00	\$ 7,500.00
6	PAINT CHIMNEY	800	S.F.	\$ 2.00	\$ 1,600.00
				20% CONTINGENCY	\$ 4,500.00
				Total	\$ 27,800.00

Figure 1: Silo Repair Estimate

Please call or email if you have any questions or comments.

Respectfully,

ZS LLC

Ryan M. Larson, PE, SE
 Senior Structural Engineer





Photo 1: West Elevation of Silo (Arrow Points to Plywood Cover)



Photo 2: Silo Cap w/ Rectangular Opening (Arrow Points to Missing Brick)

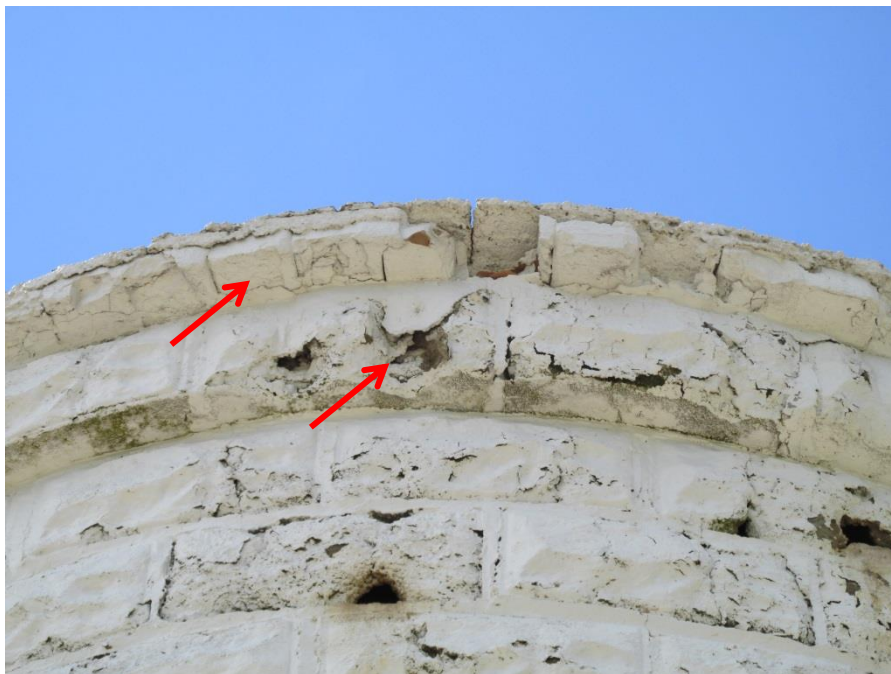


Photo 3: Spalled Brick and Block below Cap

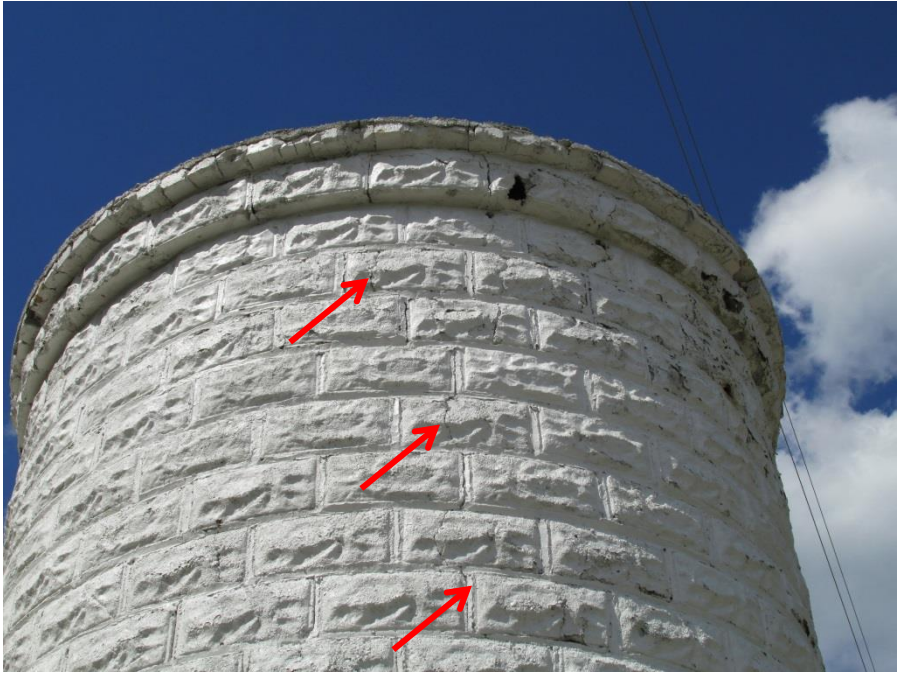


Photo 4: Step Crack at Southeast Elevation



Photo 5: Step Crack at West Elevation

POHLMANN PARK SILO

The concerned citizens of Helenville are working with Cornerstone Restoration, Sullivan, to help preserve the silo at Pohlmann Park.

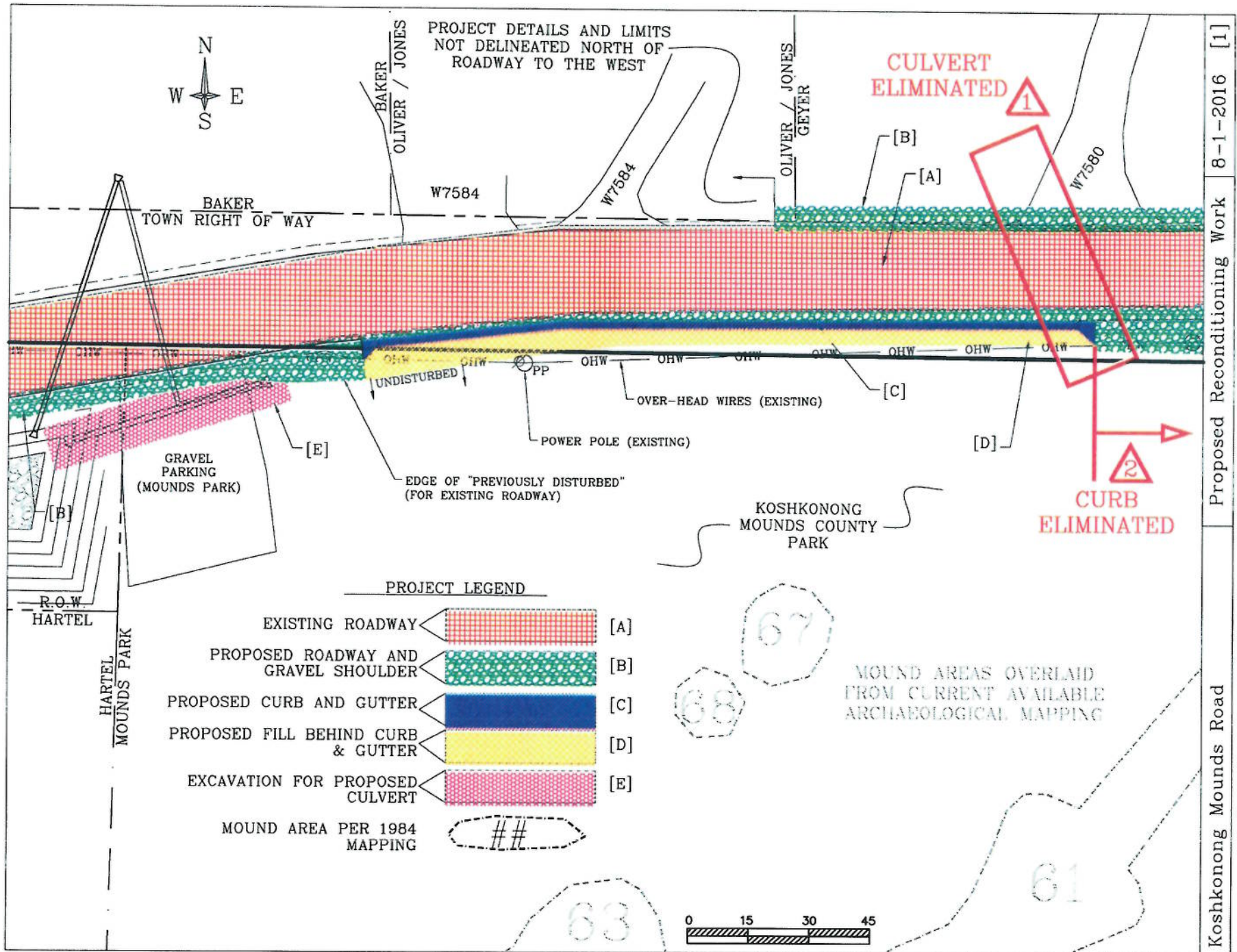
We would propose to accomplish the following:

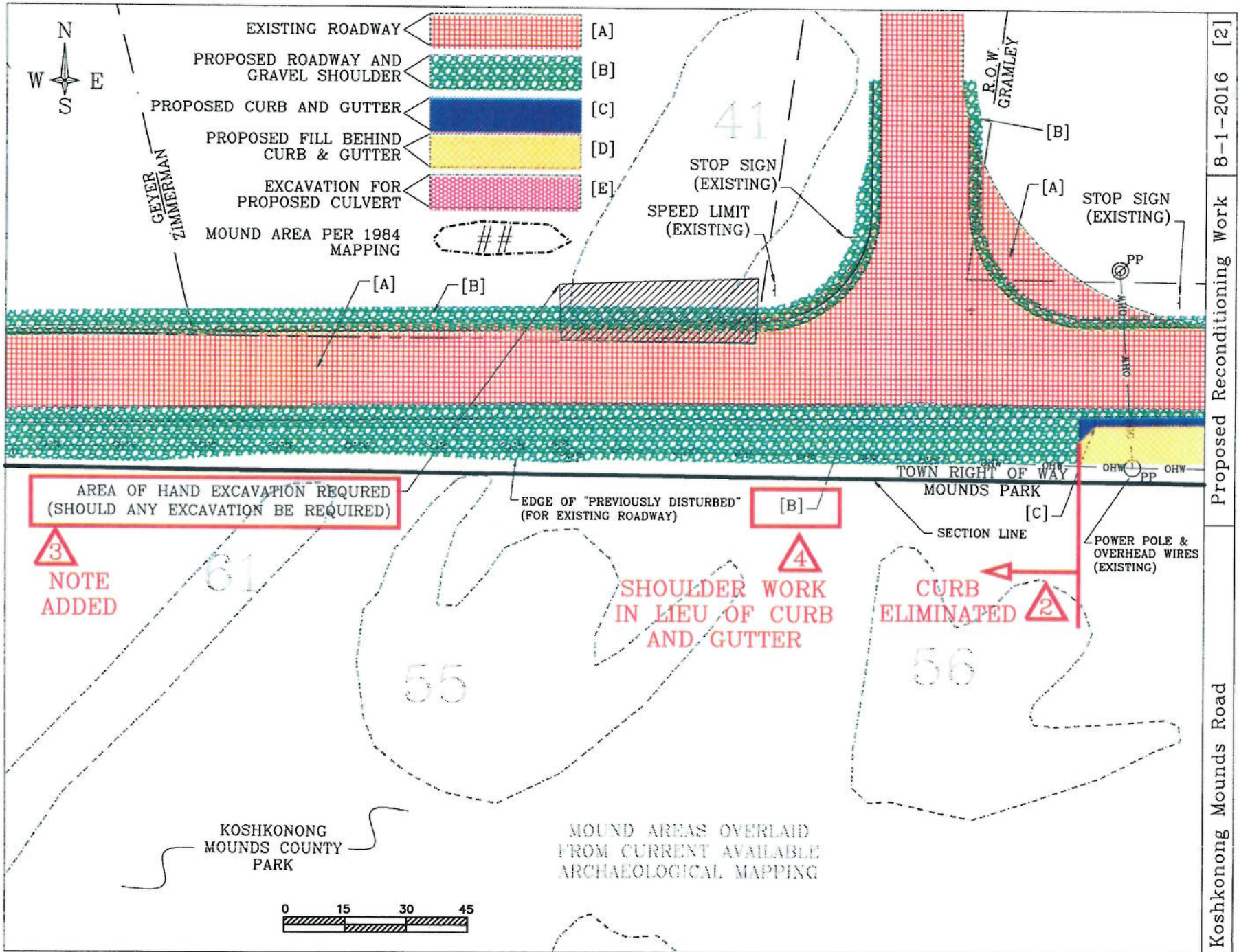
- A. Remove any loose bricks and/or stones and fill in the voids.
- B. Tuck-point the large cracks and fill in the holes in the bricks with mortar. These step-cracks are not structural, they are simply cosmetic.
- C. The concrete cap does have some nonstructural cracks in it, however, it is reinforced with twisted metal rods. It is quite stable. The cracks will be filled with a silicone urethane material.
- D. The rectangular hole in the top cap will be covered with expanded metal to keep the birds and other animals out. A rain cap will also be installed.
- E. Install an expanded metal grate near the bottom of the wood on the west side. This will permit air flow to reduce deterioration resulting from internal condensation.
- F. Enclose the space below the expanded metal (E) with masonry.

We will accomplish this at a cost of \$2000.00.

March 30, 2017

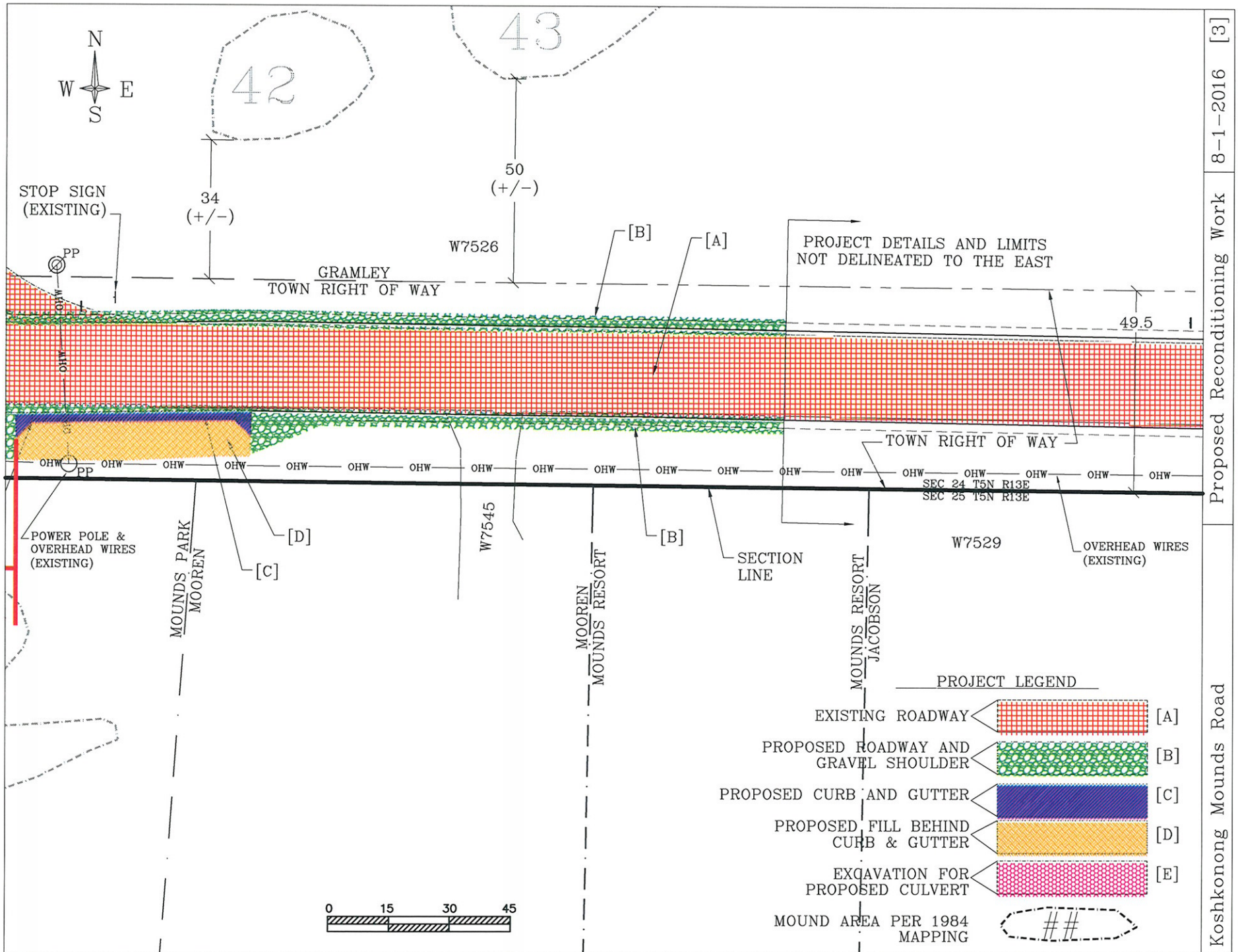
Neil E. Matthes
N4909 Duck Creek Rd.
duckcreek@jefnet.com





Proposed Reconditioning Work 8-1-2016 [2]

Koshkonong Mounds Road



State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
South Central Region Headquarters
3911 Fish Hatchery Road
Fitchburg, WI 53711-5397

Scott Walker, Governor
Cathy Stepp, Secretary
Mark Aquino, Regional Director
Telephone (608) 275-3266
FAX (608) 275-3338
TDD (608) 275-3231



March 16, 2017

Bill Burlingame
Koshkonong Town
W5609 Star School Rd
Fort Atkinson WI 53538

SUBJECT: Coverage Under WPDES General Permit No. WI-S067831-05: Construction Site Storm Water Runoff
Permittee Name: Koshkonong Town
Site Name: Koshkonong Mounds Road Reconstruction
FIN: 58721

Dear Mr. Burlingame:

The Wisconsin Department of Natural Resources received your Water Resources Application for Project Permits or Notice of Intent, on **January 26, 2017**, for the **Koshkonong Mounds Road Reconstruction** site and has evaluated the information provided regarding storm water discharges from your construction site. We have determined that your construction site activities will be regulated under ch. 283, Wis. Stats., ch. NR 216, Wis. Adm. Code, and in accordance with Wisconsin Pollutant Discharge Elimination System (WPDES) General Permit No. WI-S067831-05, Construction Site Storm Water Runoff. All erosion control and storm water management activities undertaken at the site must be done in accordance with the terms and conditions of the general permit.

The **Start Date** of permit coverage for this site is **March 16, 2017**. The maximum period of permit coverage for this site is limited to 3 years from the **Start Date**. Therefore, permit coverage automatically expires and terminates 3 years from the Start Date and storm water discharges are no longer authorized unless another Notice of Intent and application fee to retain coverage under this permit or a reissued version of this permit is submitted to the Department 14 working days prior to expiration.

A copy of the general permit along with extensive storm water information including technical standards, forms, guidance and other documents is accessible on the Department's storm water program Internet site. To obtain a copy of the general permit, please download it and the associated documents listed below from the following Department Internet site:

<http://dnr.wi.gov/topic/stormwater/construction/forms.html>

- Construction Site Storm Water Runoff WPDES general permit No. WI-S067831-05
- Construction site inspection report form
- Notice of Termination form

If, for any reason, you are unable to access these documents over the Internet, please contact me and I will send them to you.

To ensure compliance with the general permit, please read it carefully and be sure you understand its contents. Please take special note of the following requirements (This is not a complete list of the terms and conditions of the general permit.):

1. The Construction Site Erosion Control Plan and Storm Water Management Plan that you completed prior to submitting your permit application must be implemented and maintained throughout construction. Failure to do so may result in enforcement action by the Department.

2. The general permit requires that erosion and sediment controls be routinely inspected at least every 7 days, and within 24 hours after a rainfall event of 0.5 inches or greater. Weekly written reports of all inspections must be maintained. The reports must contain the following information:

- a. Date, time, and exact place of inspection;
- b. Name(s) of individual(s) performing inspection;
- c. An assessment of the condition of erosion and sediment controls;
- d. A description of any erosion and sediment control implementation and maintenance performed;
- e. A description of the site's present phase of construction.

3. A **Certificate of Permit Coverage** must be posted in a conspicuous place on the construction site. The Certificate of Permit Coverage (WDNR Publication # WT-813) is enclosed for your use.

4. When construction activities have ceased and the site has undergone final stabilization, a Notice of Termination (NOT) of coverage under the general permit must be submitted to the Department.

It is important that you read and understand the terms and conditions of the general permit because they have the force of law and apply to you. Your project may lose its permit coverage if you do not comply with its terms and conditions. The Department may also withdraw your project from coverage under the general permit and require that you obtain an individual WPDES permit instead, based on the Department's own motion, upon the filing of a written petition by any person, or upon your request.

If you believe that you have a right to challenge this decision to grant permit coverage, you should know that the Wisconsin statutes and administrative rules establish time periods within which requests to review Department decisions must be filed. For judicial review of a decision pursuant to ss. 227.52 and 227.53, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to file your petition with the appropriate circuit court and serve the petition on the Department. Such a petition for judicial review must name the Department of Natural Resources as the respondent.

To request a contested case hearing pursuant to s. 227.42, Wis. Stats., you have 30 days after the decision is mailed, or otherwise served by the Department, to serve a petition for hearing on the Secretary of the Department of Natural Resources. All requests for contested case hearings must be made in accordance with s. NR 2.05(5), Wis. Adm. Code, and served on the Secretary in accordance with s. NR 2.03, Wis. Adm. Code. The filing of a request for a contested case hearing is not a prerequisite for judicial review and does not extend the 30-day period for filing a petition for judicial review.

Thank you for your cooperation with the Construction Site Storm Water Discharge Permit Program. If you have any questions concerning the contents of this letter or the general permit, please contact me at (608) 275-3309.

Sincerely,

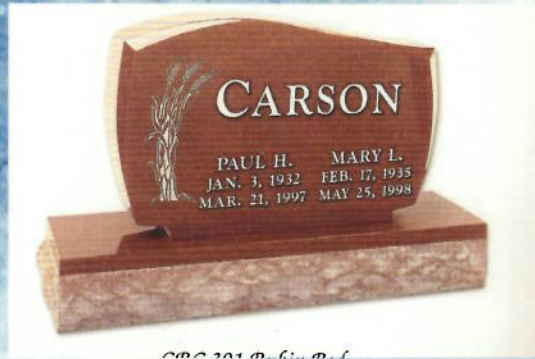


James Martin
Storm Water Management Specialist
Southern Water District West

ENCLOSURE: Certificate of Permit Coverage



Upright Monuments



CPC 201 B. 6. 2. 1

Markers



Hickys



Bevels

Slants



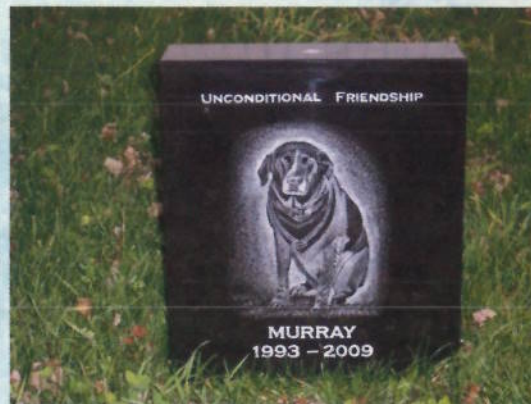
Benches



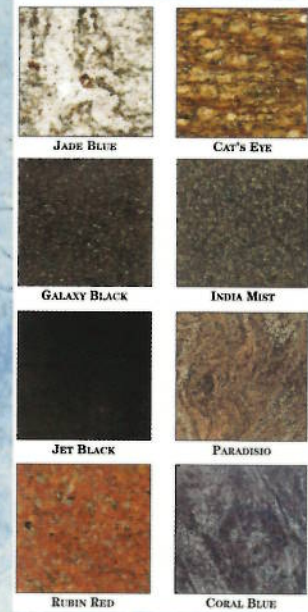
blue

change size

Pet Markers



Many Colors



Thousands



Of Designs

Sandblasted Carved Etched

LEASE

THIS LEASE is entered into this ____ of _____, _____ by and between the State of Wisconsin, Department of Natural Resources (hereinafter referred to as "Lessor"), Box 7921, Madison, WI 53707 and the City of Milwaukee – Milwaukee Public Schools, Division of Community Recreation (hereinafter referred to as "Lessee"), P.O. Box 461, Milwaukee, WI 53201-0461.

FOR AND IN CONSIDERATION of one (\$1) dollar and the mutual covenants hereinafter set forth, the Lessor hereby leases to the Lessee the following described property located in the Kettle Moraine State Forest – Southern Unit, in Waukesha and Jefferson Counties, hereinafter referred to as Premises, for the purpose of operating a "typical Wisconsin farm" and the "Palmyra Environmental Education Center."

Palmyra Environmental Education Center

That part of the NW 1/4 SE 1/4 Section 23, south of Carlin Trail Road in T5N, R16E, Town of Palmyra, Jefferson County, Wisconsin.

Oakridge Farm

Part of the SE 1/4 SE 1/4 and NE 1/4 SE 1/4 of Section 22, and part of the SW 1/4 of Section 23, all lying south and east of CTH "C", T6N R17E, Town of Ottawa, Waukesha County, Wisconsin.

1. This lease shall be in effect for a fifteen (15) year period commencing the ____ day of _____, _____ and ending the ____ day of _____, _____, subject to termination and renewal rights stated herein. The Lessor may terminate this lease by a 2 year written notice if the continued use of this land by the Lessee will interfere with present or future management objectives of the Lessor for the above-described area, or by a minimum of 1 year written notice if the Lessee breaches any terms or conditions contained in this lease. The Lessee may terminate this lease by a 1 year written notice to the Lessor. With the mutual agreement of the Lessor and Lessee, this lease will be automatically renewed for additional successive terms of similar length and conditions.

The leadership, development and implementation of the program by the Lessee will be the responsibility of the Milwaukee Public Schools Division of Community Recreation. The program will incorporate the planting of the crops and practices on proper soil management. The Lessee shall absorb all program costs which will include leadership training, costs for acquisition of farm animals and their upkeep, farm equipment and other materials or supplies usually associated with a farm operation.

2. The Lessee agrees:
 - a. To comply with all pertinent local, state and federal licensing and regulations regarding food, beverage, equipment, supplies and sales in addition to the storage, handling and disposal of all waste materials generated, stored or brought to the site by the Lessee.
 - b. To repair or contract for the repair and maintenance, at Lessee's expense, of machinery, supplies. The Lessee shall be responsible for all maintenance and repair costs to all structures, grounds and facilities necessary to operate its programs on both premises which includes keeping the improvements in a safe and sanitary condition.

- c. To maintain the Premises in a neat, safe, sanitary, usable and litter-free condition so as to preserve and protect the property and public health, safety and welfare. The Lessee is responsible for all necessary grass mowing, weed trimming, general cleaning of the grounds and buildings, replacement of doors, windows, lights and related hardware. Painting of interiors and exteriors of all facilities as needed shall also be the responsibility of the Lessee. No cutting or trimming of trees unless an emergency deems immediate altering or removal of tree(s) shall be done without the prior written permission of the Lessor.
- d. To provide all tools, equipment and supplies and staffing that the Lessee deems necessary to conduct its business. The Lessee shall pay for all telephone service related to the business of the Lessee. The Lessee shall be responsible for all electrical and heating utility expenses and any related expenses including sewage pumping expenses as needed. Any expenses involving the septic tank system outside of normal routine maintenance will be negotiated by all parties to this agreement.
- e. To allow authorized Lessor employees and agents of the Lessor onto the premises at any time to conduct Lessor business including, but not limited to, inspections, law enforcement and fire control. The Lessor shall not unnecessarily disrupt or interfere with the Lessee's operation except in case of emergency.

The Lessee will permit other public educational and recreational agencies including the Lessor the use of the facilities for educational and recreational purposes. This use shall be limited to not more than twenty-five percent (25%) of available and useable time unless otherwise agreed to by the Lessee.

A fee shall be established not to exceed a per person fee greater than the current rate of a Wisconsin State Park resident daily park sticker. Such charge is to be collected by the Lessee. No fee for use by the Lessor will be charged under the structure of this agreement. It is agreed by all parties that this land and facilities will not be used or rented or leased to any concerns for private or public hunting, fishing, or trapping or any other activity which may disturb or molest wildlife or wildlife habitat. It is further agreed that should it be determined by the Lessee that wildlife predators are endangering the wildlife habitat and/or the farm animals and residents, measures will be taken by the Lessee and/or Lessor to eliminate such dangers by means of trap settings or other reasonable means.

- f. Prior to the addition or remodeling of any structures, the Lessee shall submit for approval to the Lessor, a plan describing the intended placement and construction/remodeling of any items on the premises. No deviations for this plan shall be allowed except with the prior approval of the Lessor. All construction/remodeling will meet local zoning and state codes.
- g. To be responsible for obtaining all permits and inspections including all planning and construction costs of such additions/remodeling. The Lessee will not create any lien or judgment on the premises or any of the Lessor improvements. Upon termination of this agreement, the Lessee shall turn over any remodeled structures. Construction of new facilities must be approved by the Lessee and Lessor. Prior to construction, all parties to this agreement will meet to address the issues of exchange of property(ies) for the fair market value upon termination of this agreement.

- h. To not assign, transfer or sublet this lease or any rights, duties or obligations without prior written approval of the Lessor.
- i. That it will not be required to provide Interpretive Services on the property to other public agencies.
- j. That it will not create or allow the creation of any lien, security, interest or encumbrance on or in the Premises and its improvements. Exceptions may be negotiated for buildings and facilities built or remodeled at Lessee's expense. Such improvements shall remain the property of the Lessee until this lease expires or is terminated.
- k. The Lessee shall regularly take water samples of user water sources and submit same to the State Laboratory of Hygiene for analysis. Reports will also be available for inspection upon request.
- l. That no hazardous wastes will be allowed to be generated, stored or deposited on the land. If hazardous wastes are generated by the operation of the program, they will be removed and disposed of at the expense of the Lessee. The Lessor will be responsible for removal and disposal of all other hazardous wastes which are found to be generated by means other than the program operation.
- m. To clearly identify the Premises as property of the State of Wisconsin, Department of Natural Resources, in all promotional material and publications. The Lessee shall provide the Lessor-approved sign stating the farm and the Palmyra Environmental Learning center are cooperative ventures between the Lessor and Lessee.
- n. Lessee (Milwaukee Public Schools-Recreation Division) is a municipal body corporate that self-funds for liability under Wisconsin Statute 893.80 and 895.46(1). Municipal liability for automobile accidents is defined under Statute 345.05. Lessee is also permissibly self-insured under Wisconsin Statute 10.28(2)(b) for workers compensation.

The Lessee and Lessor mutually agree to save, defend, keep harmless, and indemnify each other, and all of its officers, departments, agencies, agents, and employees (collectively "MPS" and the "DNR") from and against any and all claims losses, damages, injuries, fines, penalties, costs (including court costs and attorney's fees), charges, liability, or exposure, to the extent dictated by law, resulting from or arising out of or in any way connected with the Lessee's or Lessor's negligent performance or nonperformance of the terms of the obligations under this Agreement.

- 3. In connection with the performance of work under this agreement, the Lessee agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s.51.01(5), Wis. Stats., sexual orientation, arrest or conviction record or national origin. This provision shall include, but not be limited to the following employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual

orientation, the Lessee further agrees to take affirmative action to ensure equal employment opportunities. The Lessee agrees to post in a conspicuous place available for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

Agreements estimated to be ten thousand dollars (\$10,000) or more require the submission of a written affirmative action plan. Lessee with an annual work force of less than ten full-time employees are exempted from this requirement.

4. If the Lessor determines an emergency exists, the Lessor may order the Lessee to temporarily close the premises.
5. The Lessor will provide fire and wind insurance for the Lessor's buildings on the Premises. If the Premises, including any building or any part thereof, is destroyed or damaged by virtue of whatever cause so to make it necessary to rebuild, restore, replace or substantially repair such structures, the Lessor reserves the right, after determining that no hardship would be experienced by the Lessee, to not rebuild, restore, replace or substantially repair such structures. In the event the Lessor does not rebuild restore, replace or substantially repair such structures, the Lessee shall have the right to terminate this lease at any time within 60 day notice.

With respect to any loss which is covered by property and fire insurance then being carried on said property by the Lessor or Lessee, the one carrying such insurance and suffering said loss releases the other of and from any and all claims with respect to such loss, to the extent reimbursable by such insurance. It is the intention that this mutual release shall be binding upon the respective insurance companies and the insurance companies shall have no right of subrogation against the other party on account of any loss to the extent covered by such insurance.

6. The Lessor retains management, supervision and control over the Premises for the purpose of enforcing Chapter NR 45, Wisconsin Administrative Code and pertinent state laws, when needed to protect the Premises or the public.
7. The Lessee shall secure and hold the operating license for the campgrounds known as Palmyra Environmental Learning Center if such license is deemed necessary.
8. Equipment supplied by the Lessee such as signs, food service equipment or business machines in addition to the acquisition of any farm animals, farm equipment and other materials and supplies associated with the farm operation shall remain the property of the Lessee.
9. In this lease, the Lessor and Lessee include their respective employees, officers, members, directors, agents, servants, contractors, representatives, partners, assignors, and successors.
10. The Lessor recognizes the Lessee as a public educational facility for all purposes and the Lessee and the Lessee's employees are not employees or agents of the Lessor.
11. The Lessee shall provide a person or persons (married couple) to reside full time on the premises and will assume all financial considerations thereto. It shall be the understanding that

this person(s) will handle day-to-day operations of the farm such as animal upkeep, daily maintenance and other duties normally associated with the "role of a farmer." The assignment of duties will be as prescribed by the Lessee.

To be consistent with the Lessor's policies regarding park personnel who live on state property, this personnel(s) will be required to pay "rent." A schedule of rental cost will be established by the Lessee and be reviewed periodically. It is further agreed in this document that the rent shall be collected by the Lessee and will be used to offset various operating expenses incurred by the Lessee.

12. This lease shall constitute the entire agreement. Previous communications or agreements pertaining to this lease are hereby superseded. Any revisions including cost adjustments and time extensions must be made by an amendment to this agreement or other written documentation, signed by the Lessor and the Lessee at least six months prior to the ending date of this lease.

13. Additional conditions specifically pertinent to this lease will be valid if enumerated in the space provided between this condition and closing signature. Every such addition will be initialed by the Lessor and Lessee.

In witness thereof, the State of Wisconsin Department of Natural Resources has caused this Lease to be signed at Madison, Wisconsin by its Secretary.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES

, Secretary

Date

Witnessed by

Date

MILWAUKEE PUBLIC SCHOOL SYSTEM
DIVISION OF COMMUNITY RECREATION

Lynn Greb, Director

Date

Witnessed By

Date

PELC
 Approx. Operating Expenses
 2013-2014

Line item	January	February	March	Q1	April	May	June	Q2	July	August	September	Q3	October	November	December	Q4	Total
Labor and salaries	\$2,361	\$2,226	\$2,713	\$7,299	\$3,003	\$3,670	\$4,493	\$11,165	\$2,046	\$3,279	\$2,218	\$7,544	\$2,672	\$3,047	\$3,157	\$8,876	\$34,884.43
Fringe benefits	\$774.35	\$730.00	\$889.84	\$2,394.19	\$984.91	\$1,203.61	\$1,473.60	\$3,662.12	\$671.11	\$1,075.67	\$727.54	\$2,474.31	\$876.49	\$999.34	\$1,035.64	\$2,911.48	\$11,442.09
Advanced Disposal	\$60.65	\$30.28	\$30.45	\$121.38	\$33.14	\$65.57	\$65.40	\$164.11	\$58.07	\$57.89	\$58.24	\$174.20	\$118.27	\$30.43	\$60.72	\$209.42	\$610.87
Friends of Nature	\$0.00	\$0.00	\$256.86	\$256.86	\$0.00	\$0.00	\$63.86	\$63.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$320.72
Guthrie and Frey	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$240.00	\$0.00	\$185.00	\$0.00	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00
Palmyra True Value	\$141.89	\$77.18	\$0.00	\$219.07	\$7.99	\$51.04	\$0.00	\$59.03	\$93.42	\$28.12	\$0.00	\$121.54	\$59.04	\$0.00	\$44.23	\$103.27	\$502.91
Seitz Services	\$515.00	\$325.00	\$220.00	\$1,060.00	\$0.00	\$0.00	\$80.00	\$80.00	\$240.00	\$0.00	\$0.00	\$240.00	\$730.00	\$0.00	\$0.00	\$730.00	\$2,110.00
Willson's Sport & Marine	\$17.92	\$0.00	\$0.00	\$17.92	\$22.99	\$0.00	\$281.49	\$304.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.98	\$0.00	\$26.98	\$349.38
General and miscellaneous supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$161.93	\$118.11	\$280.04	\$117.00	\$0.00	\$54.16	\$171.16	\$77.89	\$32.67	\$65.41	\$175.97	\$627.17
Field Trip Revenue	\$0.00	\$50.00	\$150.00	\$200.00	\$200.00	\$350.00	\$425.00	\$975.00	\$410.00	\$100.00	\$50.00	\$560.00	\$291.00	\$338.00	\$0.00	\$629.00	\$2,364.00
TOTAL	(\$3,870.63)	(\$3,338.08)	(\$3,960.07)	(\$11,168.78)	(\$3,851.79)	(\$5,041.69)	(\$6,150.15)	(\$15,043.63)	(\$2,815.66)	(\$4,526.15)	(\$3,008.04)	(\$10,349.84)	(\$4,242.93)	(\$3,798.18)	(\$4,363.45)	(\$12,404.57)	(\$48,908.57)

Field Trip Data	January	February	March	Q1	April	May	June	Q2	July	August	September	Q3	October	November	December	Q4	Total
Number of Field Trips taken	0	1	6	7	4	15	12	31	10	2	1	13	3	5	0	8	59

Miscellaneous Data	
MPS Field Trips	51
Non-MPS Field Trips	8
Field Trip Vouchers Used	7

PELC
 Approx. Operating Expenses
 2014-15

Line item	January	February	March	Q1	April	May	June	Q2	July	August	September	Q3	October	November	December	Q4	Total
Labor and salaries	\$3,661.38	\$2,511.01	\$2,692.85	\$8,865.24	\$2,698.59	\$3,403.93	\$5,013.10	\$11,116	\$864.83	\$1,456.45	\$2,797.19	\$5,118.47	\$3,128.86	\$3,410.37	\$2,044.40	\$8,583.63	\$33,682.96
Fringe benefits	\$1,226.56	\$841.19	\$902.10	\$2,969.86	\$904.03	\$1,140.32	\$1,679.39	\$3,723.73	\$289.72	\$487.91	\$937.06	\$1,714.69	\$1,048.17	\$1,142.47	\$684.87	\$2,875.52	\$11,283.79
Advanced Disposal	\$96.31	\$31.03	\$31.95	\$159.29	\$63.07	\$31.91	\$62.82	\$157.80	\$102.80	\$71.84	\$23.43	\$198.07	\$31.61	\$31.90	\$64.56	\$128.07	\$619.80
Friends of Nature	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.98	\$9.98	\$0.00	\$49.17	\$0.00	\$49.17	\$0.00	\$139.90	\$0.00	\$139.90	\$199.05
Guthrie and Frey	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00	\$0.00	\$0.00	\$305.00	\$0.00	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$555.00
Palmyra True Value	\$21.43	\$17.18	\$19.76	\$58.37	\$7.84	\$75.93	\$96.16	\$179.93	\$0.00	\$32.43	\$110.00	\$142.43	\$201.49	\$81.79	\$106.47	\$389.75	\$770.48
Seitz Services	\$130.00	\$275.00	\$190.00	\$595.00	\$130.00	\$0.00	\$625.00	\$755.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00
Milton Propane	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$703.54	\$0.00	\$703.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$363.45	\$363.45	\$1,066.99
Field Trip Revenue	\$50.00	\$0.00	\$50.00	\$100.00	\$200.00	\$450.00	\$50.00	\$700.00	\$150.00	\$0.00	\$50.00	\$200.00	\$326.00	\$164.00	\$0.00	\$490.00	\$1,490.00
TOTAL	(\$5,085.68)	(\$3,675.41)	(\$3,786.66)	(\$12,547.76)	(\$3,908.53)	(\$4,905.63)	(\$7,436.45)	(\$16,250.60)	(\$1,107.35)	(\$2,347.80)	(\$3,817.68)	(\$7,272.83)	(\$4,084.13)	(\$4,642.43)	(\$3,263.75)	(\$11,990.32)	(\$48,038.07)

Profit/Loss

Field Trip Data	January	February	March	Q1	April	May	June	Q2	July	August	September	Q3	October	November	December	Q4	Total
Number of Field Trips taken	1	1	2	4	5	10	4	19	29	1	1	31	5	1	0	6	60

Miscellaneous Data	
MPS Field Trips	55
Non-MPS Field Trips	5

PELC
 Approx. Operating Expenses
 2015-16

Line item	January	February	March		April	May	June		July	August	September		October	November	December		Total
Labor and salaries	\$2,668.00	\$1,828.00	\$1,939.00	\$6,435.00	\$2,231.00	\$3,075.00	\$2,526.00	\$7,832	\$0.00	\$1,113.00	\$2,549.00	\$3,662.00	\$3,254.00	\$3,004.00	\$2,039.00	\$8,297.00	\$26,226.00
Fringe benefits	\$749.71	\$513.67	\$544.86	\$1,808.24	\$626.91	\$864.08	\$709.81	\$2,200.79	\$0.00	\$312.75	\$716.27	\$1,029.02	\$914.37	\$844.12	\$572.96	\$2,331.46	\$7,369.51
Wast Management	\$52.33	\$0.00	\$52.33	\$104.66	\$0.00	\$52.33	\$0.00	\$52.33	\$104.66	\$0.00	\$52.33	\$156.99	\$50.32	\$50.32	\$0.00	\$100.64	\$362.29
Friends of Nature	\$0.00	\$0.00	\$0.00	\$0.00	\$28.49	\$33.98	\$58.95	\$121.42	\$41.96	\$0.00	\$0.00	\$41.96	\$0.00	\$191.88	\$0.00	\$191.88	\$355.26
Guthrie and Frey	\$0.00	\$0.00	\$0.00	\$0.00	\$305.00	\$0.00	\$0.00	\$305.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$555.00
Palmyra True Value	\$0.00	\$13.66	\$2.50	\$16.16	\$59.87	\$0.00	\$45.21	\$105.08	\$48.92	\$0.00	\$0.00	\$48.92	\$0.00	\$0.00	\$2.81	\$2.81	\$172.97
Seitz Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	\$550.00	\$550.00
Milton Propane	\$0.00	\$462.02	\$0.00	\$0.00	\$0.00	\$0.00	\$367.64	\$367.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$276.65	\$0.00	\$276.65	\$644.29
Field Trip Revenue	\$248.00	\$50.00	\$50.00	\$348.00	\$0.00	\$820.00	\$200.00	\$1,020.00	\$200.00	\$50.00	\$150.00	\$400.00	\$354.00	\$150.00	\$0.00	\$504.00	\$2,272.00
TOTAL	(\$3,222.04)	(\$2,767.35)	(\$2,488.69)	(\$8,016.06)	(\$3,251.27)	(\$3,205.39)	(\$3,507.61)	(\$9,964.26)	(\$245.54)	(\$1,375.75)	(\$3,167.60)	(\$4,788.89)	(\$3,864.69)	(\$4,766.97)	(\$2,614.77)	(\$11,246.44)	(\$33,963.32)

Profit/Loss

Field Trip Data	January	February	March	Q1	April	May	June	Q2	July	August	September	Q3	October	November	December	Q4	Total
Number of Field Trips taken	1	1	1	3	0	9	7	16	5	1	3	9	5	3	0	8	36

Miscellaneous Data	
MPS Field Trips	21
Non-MPS Field Trips	8
SRE/CLC	7

Mary Nimm

From: David Diestler
Sent: Wednesday, March 22, 2017 9:33 AM
To: Mary Nimm
Cc: Joe Nehmer
Subject: RE: Vendors

Hi Mary,

Usually we charge vendors 15% of their food sales. During the fair we charge a flat rate or \$35-38/foot depending on location. The fair industry is now turning to a percentage of sales, usually somewhere between 10-20%.

If you decide on a percentage basis you'll need a method to track their sales. They might have a POS system that would track all sales. A taco truck might have this system especially if they're taking in credit card payments. If they don't have a POS system you're not going to know their true total sales, what to take as a percentage, and if they're cheating or not.

If you're having a taco truck sell food at the parks on a regular basis, it might be easier to have a set fee that you charge. If you go to a flat rate you'll have to decide if you're going to charge a daily, weekly, monthly, or yearly fee. You might want to offer a couple of options.

Hope this helps.

Thanks,

David

From: Mary Nimm
Sent: Wednesday, March 22, 2017 8:49 AM
To: David Diestler
Cc: Joe Nehmer
Subject: Vendors

Dave,
Does Fair Park receive any funds from vendors that might sell at the park?
Example: Taco truck wants to sell food. Do you let the truck park and sell or do you require a fee of some sort?

Sincerely,

Mary S. Nimm
Program Assistant
Jefferson County Parks Department
Courthouse – Room 204
311 South Center Avenue
Jefferson, WI 53549

Jefferson County Fair Park Catering Agreement

For and in consideration of the opportunity to operate its non-exclusive catering operation at the Jefferson County Fair Park (JCFP) for the following term beginning March 8, 2017 to January 7, 2018, renewable annually upon approval by Jefferson County Fair Park Director.

_____ and Jefferson County, a quasi-municipal corporation (County) agree as follows:

will:

- Acquire and provide a copy to JCFP of the appropriate food service permit from the Watertown Health Department authorizing it to prepare and sell food and beverage products at the Jefferson County Fair Park and maintain such permit in good standing.
- Provide JCFP with Wisconsin Department of Revenue Temporary Event Operator & Seller Information.
- Provide detailed accounting to JCFP of all sales at the conclusion of each event where _____ operates food and/or beverage service.
- Retain 85% of gross sales of food and beverages and pay balance (15%) to JCFP within 30 days of sale. *If there is any unpaid balance remaining after 30 days, Jefferson County will have the option to immediately terminate this contract at the sole discretion of Jefferson County. A 1% per month (12% per year) late payment fee will be assessed on any unpaid balance remaining after 30 days.*
- _____ is responsible for payment of any income, sales or use taxes associated with its sales at the JCFP.
- Maintain and properly clean all food service equipment and service areas to standards approved by JCFP.
- JCFP is Pepsi product exclusive and as such only Pepsi products will be sold. Products must be purchased from JCFP and inventoried by JCFP before and after each event. _____ may verify inventory.
- Provide Jefferson County with a certificate showing a minimum of one million dollars commercial general liability insurance including products coverage for its officers, employees, volunteers and members which coverage shall be maintained during the term of this contract.
- Comply with all applicable laws and ordinances.

Jefferson County agrees to:

- Provide access to and use of Fair Park kitchen area, and equipment.
- Provide _____ a list of dates to perform catering services at the JCFP.

Provide beverage inventory assistance and ordering, electricity, water, lighting, refrigeration equipment, tables, chairs and picnic tables as needed to operate the food service areas.

This agreement does not create an employer/employee relationship between Jefferson County and _____ or any officers, employees, volunteers or members of _____. _____ is an independent contractor in all respects.

Terms of this agreement are accepted by:

Business Name

Jefferson County

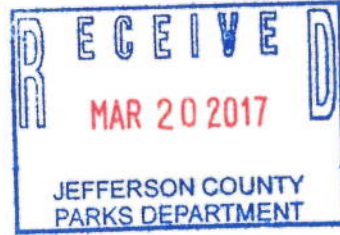
Date

Date

N7609 Airport Rd
Waterloo, WI 53594
17 March 2017

#15

Joe Nehmer
Parks Dept - Room 204
Jefferson County Court House
311 S. Center Ave
Jefferson, WI 53549



Dear Joe Nehmer,

I currently own and live in an 1890 one-room, yellow brick schoolhouse in the town of Waterloo.

Cindy Arbiture focused a little on getting it listed as an historic preservation site, and I'd very much like to see that happen

... as well as to develop it into a water's get-away.

Please inform me as to what hoops I need to jump through... I have great hope that this might happen...

Many thanks.

Sincerely yours,
Joan Hyer

Jefferson County
Parks Totals

Date Ran 3/15/2017
Period 1
Year 2017

Business Unit	Description	Current Period Actual	Current Period Budget	YTD Actual	YTD Budget	Prorated Variance	Total Budget	Annual Remaining	Percentage Of Budget
1801 Parks	Revenue	(65,663.78)	(63,235.00)	(65,663.78)	(63,235.00)	(2,428.78)	(758,820.00)	(693,156.22)	8.65%
	Expenditures	49,626.42	72,342.38	49,626.42	72,342.38	(22,715.96)	868,108.54	818,482.12	5.72%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		(16,037.36)	9,107.38	(16,037.36)	9,107.38	(25,144.74)	109,288.54	125,325.90	0.00%
1806 Carol Liddle	Revenue	(36.85)	(25.00)	(36.85)	(25.00)	(11.85)	(300.00)	(263.15)	12.28%
	Expenditures	-	6,855.63	-	6,855.63	(6,855.63)	82,267.56	82,267.56	0.00%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		(36.85)	6,830.63	(36.85)	6,830.63	(6,867.48)	81,967.56	82,004.41	0.00%
1809 Carlin Weld	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	1,746.78	-	1,746.78	(1,746.78)	20,961.36	20,961.36	0.00%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		-	1,746.78	-	1,746.78	(1,746.78)	20,961.36	20,961.36	0.00%
1811 Korth Park	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	-	-	-	-	-	-	#DIV/0!
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
1812 Carnes Park	Revenue	-	(1,938.00)	-	(1,938.00)	1,938.00	(23,256.00)	(23,256.00)	0.00%
	Expenditures	9.99	13,343.22	9.99	13,343.22	(13,333.23)	160,118.62	160,108.63	0.01%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		9.99	11,405.22	9.99	11,405.22	(11,395.23)	136,862.62	136,852.63	0.00%
1813 Park Buildings	Revenue	(1,357.17)	(1,357.17)	(1,357.17)	(1,357.17)	(0.00)	(16,286.00)	(14,928.83)	8.33%
	Expenditures	1,717.38	1,357.17	1,717.38	1,357.17	360.21	16,286.00	14,568.62	10.55%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		360.21	(0.00)	360.21	(0.00)	360.21	-	(360.21)	0.00%
1814 Garman Nature	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	27.42	-	27.42	(27.42)	329.00	329.00	0.00%
	Other Finances	-	0.02	-	0.02	(0.02)	0.19	0.19	0.00%
Total		-	27.43	-	27.43	(27.43)	329.19	329.19	0.00%
1816 Glacial Heritage	Revenue	-	-	-	-	-	-	-	#DIV/0!
	Expenditures	-	1,350.75	-	1,350.75	(1,350.75)	16,209.00	16,209.00	0.00%
	Other Finances	-	208.33	-	208.33	(208.33)	2,500.00	2,500.00	0.00%
Total		-	1,559.08	-	1,559.08	(1,559.08)	18,709.00	18,709.00	0.00%
1821 Snowmobile Trails	Revenue	-	(3,806.25)	-	(3,806.25)	3,806.25	(45,675.00)	(45,675.00)	0.00%
	Expenditures	-	3,806.25	-	3,806.25	(3,806.25)	45,675.00	45,675.00	0.00%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		-	-	-	-	-	-	-	0.00%
1824 Bike Trail	Revenue	(13.88)	(854.17)	(13.88)	(854.17)	840.29	(10,250.00)	(10,236.12)	0.14%
	Expenditures	-	10,100.08	-	10,100.08	(10,100.08)	121,201.00	121,201.00	0.00%
	Other Finances	-	(7,258.17)	-	(7,258.17)	7,258.17	(87,098.07)	(87,098.07)	0.00%
Total		(13.88)	1,987.74	(13.88)	1,987.74	(2,001.62)	23,852.93	23,866.81	0.00%
1826 Dog Park	Revenue	(5,932.31)	(3,166.67)	(5,932.31)	(3,166.67)	(2,765.64)	(38,000.00)	(32,067.69)	15.61%
	Expenditures	214.26	7,687.25	214.26	7,687.25	(7,472.99)	92,247.00	92,032.74	0.23%
	Other Finances	-	2,088.74	-	2,088.74	(2,088.74)	25,064.91	25,064.91	0.00%
Total		(5,718.05)	6,609.33	(5,718.05)	6,609.33	(12,327.38)	79,311.91	85,029.96	0.00%
1840 Groundskeeping	Revenue	(583.25)	(4,386.67)	(583.25)	(4,386.67)	3,803.42	(52,640.00)	(52,056.75)	1.11%
	Expenditures	3,586.10	4,386.67	3,586.10	4,386.67	(800.57)	52,640.00	49,053.90	6.81%
	Other Finances	-	-	-	-	-	-	-	#DIV/0!
Total		3,002.85	-	3,002.85	-	3,002.85	-	(3,002.85)	0.00%
Total All Business Units	Revenue	(73,587.24)	(78,768.92)	(73,587.24)	(78,768.92)	5,181.68	(945,227.00)	(871,639.76)	7.79%
	Expenditures	55,154.15	123,003.59	55,154.15	123,003.59	(67,849.44)	1,476,043.08	1,420,888.93	3.74%
	Other Finances	-	(4,961.08)	-	(4,961.08)	4,961.08	(59,532.97)	(59,532.97)	0.00%
Grand Total Parks		(18,433.09)	39,273.59	(18,433.09)	39,273.59	(57,706.68)	471,283.11	489,716.20	-3.91%